

Professional Certificate In English

professional-certificate

Online

English & Tamil

3 Months



Programme Overview



Programme Name	Professional Certificate In English
Institution	School of Language & Career Development
Duration	3 Months
Level & Credits	N/A
Evaluation	Assessment Based
Delivery Mode	Online
Medium	English & Tamil
Class Time	Weekly 2 Classes (Night)
Class Recordings	Available (T&C Applied)
Study Materials	Available (T&C Applied)
Internship	Not Offered
Awarding Body	OFQUAL Bodies
Recognition	Globally Recognised



About This Programme



The Professional Certificate in English Level Up is a comprehensive, career-focused programme designed to develop practical English language proficiency, academic writing, professional communication, public speaking, creative expression, and language instruction skills using modern learning methodologies and internationally recognized language practices.

This programme takes learners from the fundamentals of English language communication through advanced concepts including English composition and written communication, literary studies and critical analysis, linguistics and language studies, principles of English language instruction, media and professional communication, public speaking and presentation skills, creative writing and publishing fundamentals, and translation and interpretation studies. Students will gain hands-on experience in developing effective writing techniques, strengthening grammar and vocabulary, analysing literary texts, enhancing verbal and non-verbal communication, delivering professional presentations, creating creative and academic content, applying translation and interpretation techniques, and building confidence in real-world English communication through practical exercises, assignments, presentations, discussions, and project-based learning. Delivered online in both English and Tamil, the programme is ideal for school leavers, undergraduates, university applicants, working professionals, teachers, job seekers, entrepreneurs, and anyone seeking to improve their English proficiency for academic, professional, and personal success. The flexible evening schedule, combined with recorded sessions and learning resources, enables students to learn at their own pace while balancing personal and professional commitments. By the end of the programme, learners will have developed strong written and spoken English communication skills, gained practical knowledge in literature, linguistics, translation, creative writing, and professional communication, and acquired the confidence to pursue opportunities in education, teaching, media, content writing, publishing, translation, customer service, corporate communication, public relations, and other English language-related careers.

M01	English Composition and Written Communication Grammar&SentenceConstruction·Vocabulary Development·Paragraph&EssayWriting· ProfessionalWriting
M02	LiteraryStudies&Critical Analysis IntroductiontoLiterature·Reading & Comprehension·LiteraryInterpretation· CriticalAnalysisTechniques
M03	Linguistics&Language Studies FundamentalsofLinguistics·Language Structure&Usage·Phonetics &Pronunciation· LanguageDevelopment
M04	PrinciplesofEnglish LanguageInstruction LearningMethodologies · CommunicationBasedTeaching·InteractiveLearning· InstructionalPlanning
M05	Media&Professional Communication InterpersonalCommunication·Workplace Communication ·Digital&Media Communication ·ProfessionalCorrespondence
M06	PublicSpeaking& PresentationSkills SpeechPreparation·PresentationDesign& Delivery· AudienceEngagement· Confidence& StagePresence
M07	CreativeWriting& PublishingFundamentals CreativeWritingTechniques·Storytelling& Content·Editing&Proofreading·Publishing Platforms
M08	Translation& InterpretationStudies PrinciplesofTranslation·Interpretation Techniques·Cross-CulturalCommunication· PracticalApplications

- EnglishWriting
- Communication
- PublicSpeaking
- PresentationSkills
- Translation
- CreativeWriting

SRI LANKA Python Developer / Data Analyst	LKR 60,000 - 180,000 / month
GULF REGION Python Developer / Data Analyst	AED 3,000 - 8,000 / month
FREELANCE Python Development, Automation Solutions, Data Analytics	LKR 10,000 - 150,000+ / project
ACADEMIC PROGRESSION Level 4 / Diploma — Direct Entry	

Level 4 / Diploma	Direct Entry — With advanced standing at partnered institutions
-------------------	---

7

Registration Process

✓

1

Consultation

Contact the enrolment team

2

Offer Confirmation

Courses & gifts confirmed (if any)

3

Payment

Make payment & share the slip

4

Application

Submit application forms

5

Onboarding

Receive LMS access & begin learning

8

Bank Details

Bank	HNB
Account No.	010020503102
Account Name	Harwest International Business College (Pvt) Ltd
Branch	Anuradhapura
SWIFT	HBLILKLX

9

Who Is This For?

After A/L	After Advanced Level
Higher Education Students	Diploma, HND, Degree Students
Working Professionals	Government / Private
Freelancers / Entrepreneurs	

10

Your Instructors

😊

MM. MOHAMED AFRATH — SENIOUR INSTRUCTOR

MMK. FATHIMA SHAFRIN — INSTRUCTOR



AGNI MEDIA — SRI LANKA

Agni Media Network is a modern digital media organization committed to providing credible news coverage, current affairs analysis, educational content, business...

TECHNICAL COLLEGE — SRI LANKA

Harwest International Business College provides industry-focused training in Information Technology, Business & Management, Graphic Designing, Digital Skills, a...

SRI LANKA INSTITUTE OF ADVANCED TECHNOLOGICAL EDUCATION — SRI LANKA

We provide internship and industry training opportunities for HND in Information Technology (HND IT) students from Advanced Technological Institutes (ATI), incl...

VOCATIONAL TRAINING AUTHORITY OF SRI LANKA — SRI LANKA

Harwest International Business College provides industry-focused training and practical learning opportunities for students of the Vocational Training Authority...

SOUTH EASTERN UNIVERSITY OF SRI LANKA — SRI LANKA

We provides internship and industry training opportunities for undergraduate students of South Eastern University of Sri Lanka in the fields of Information Tech...

STUDYZ ACADEMY — SRI LANKA

Studyz Academy is the official sister campus of Harwest International Business College, dedicated to delivering high-quality skills training, certificate progra...

NEED ANY PREVIOUS PROGRAMMING KNOWLEDGE TO JOIN THIS PROGRAMME?

This programme is designed for beginners. All programming concepts are taught from the fundamentals.

WILL THE PROGRAMME INCLUDE PRACTICAL SPEAKING SESSIONS?

Every module includes interactive speaking activities, role plays, group discussions, presentations, and practical communication exercises.

DO YOU PROVIDE A PHYSICAL CERTIFICATE AFTER COMPLETION?

Yes. Upon successful completion, students receive a digital e-certificate (complimentary) and a printed certificate (available for a small fee). Certificates are issued by the relevant UK or international awarding body.

WHAT ENTRY REQUIREMENTS ARE NEEDED TO JOIN HARWEST?

For most programmes, you need a minimum of O/L qualifications or equivalent. Some advanced programmes may require A/L or a prior diploma. Our enrollment team can advise based on your background.

HOW LONG DOES IT TAKE TO COMPLETE A DIPLOMA PROGRAMME?

Diploma programmes typically take 6 months to complete. Foundation programmes are 3 months and HND programmes are 12 months. Duration may vary slightly depending on the specific programme.

WHAT HAPPENS IF I MISS A LIVE CLASS?

Recorded sessions will be available, and you can also receive support from the instructor if you have any questions.

HOW CAN I VERIFY A HARWEST CERTIFICATE?

You can submit a certificate verification request through our Certificate Verification page. Our team will verify and respond within 24 hours.

WILL YOU HELP STUDENTS PREPARE FOR INTERVIEWS?

Students receive career guidance, CV preparation support, interview tips, and professional development advice.

DOES HARWEST OFFER JOB PLACEMENT ASSISTANCE?

Yes. Through our School of Language & Career Development, we provide career guidance, CV writing workshops, interview preparation and connections with industry partners.